



## 2009-10 Education Foundation Organizational Snapshot

Recently, CCEF conducted a survey among local education foundation leaders (LEFs). We received 42 responses from our larger LEFs covering 15 major counties in California. Here is a synopsis of the findings:

### FOUNDATION OFFICES & FACILITIES

- 68% have a formal office space that they either rent or own.
- 60% use an office provided by the school district of which only 3% pay the district rent; the remaining 57% occupy office space from the district rent-free.
- 9% pay rent for a private facility and 9% operate from a home office. 3% own their own building. 9% receive free space from another public or private entity.

### FOUNDATION STAFFING

- 87% have a designated executive director or support staff person responsible for day-to-day operations.
- 44% have a full time staff member, 38% have a part-time staffer, 18% rely on a school district employee, and 3% have volunteer staff.
- All executive directors are college educated. 50% have BA/BS degrees, 39% have a master's degree, 7% have an MBA, and 3% are PhDs.
- 81% have formal written job descriptions for staff members. 50% have formal written job descriptions for volunteers.

### FOUNDATION POLICIES IN PLACE

- All education foundations have bylaws in place as required for incorporation as a non-profit organization.
- A majority of foundations also have separate conflict of interest, gift acceptance, and finance policies in place.
- 30%-40% have policies governing their relationships with the school district and the board of education.
- 40% have adopted personnel and employment policies.

